

Minutes of the Summer Event meeting held at the Community Centre on Tuesday 17th April 2007

1. Present: Nita Pearson, Sandie Newton, Tony Newton, Margaret Smith, Lorraine Whitehurst, Ann Petty, Chris Mellor, Pam Porter, Geoff Walker, Ray Neal, Jan Cufflin, Pam Clayfield, Joe Smith (scouts)

1a. Apologies: Ella Roberts, Lena Ashton

2.	Minutes of the last Meeting	Action
	Taken as read. NP talked about the 2nd walks leaflet and the fact that it looks identical to the 1st one so it was decided to give it a title rather than a number. There is mention in this of the Priory which David Whitt was happy about.	

3. Issues	
	<p>Entertainment update : No changes to agreed entertainment. Kevin from Silisosige has requested somewhere to change out of view of the public, and will arrive 15 minutes early to set up. He needs paying on the day in cash, preferably - £50. Penny Royal Garland Dancers do not need any special facilities as they will arrive ready dressed for their performance. They need paying on the day in cash, preferably - £80. Joe from the scouts confirmed that they will do a powerpoint presentation in the scout hut, a cooking display in the car park and also run a stall in the community centre. Lena Ashton has enquired about a pet's corner, but this is not feasible because of insurance problems. John Dickinson will be reminded to talk to David White about his slide show</p> <p>Catering : The catering is yet to be agreed with Lorraine. The issues to be resolved are whether we provide cobs or sandwiches, include cakes, crisps etc or provide a healthy option with fruit. Lorraine has purchased a quantity of paper picnic bags which can be sold ready made up. We need to liaise with the bakery (Smithards) on type and quantity required. Discussion took place on provision of crisps. Nita said she would contact Walkers crisps to see if they were able to supply.</p> <p>Car parking : It was agreed that the car park must be kept free on health & safety grounds and due to the limited space. The scouts have been volunteered by Joe to be in attendance. He noted that the scouts possess hi-vis jackets and radios for use in such occasions. It was accepted that performers and stall holders would require access to the car park and it was agreed that the car park would open at 9-00am and ALL cars must be off site by 10-30am. The Rose & Crown have agreed to use of their car park as long as it does not interfere with their business.</p> <p>Sponsors : To date we have the following sponsors: Rubys' chip shop £50-00 Ken Beniston £100-00 Spurling & Sheffield £35-00 Terry Cran £50-00 plus litre bottle of whiskey for raffle Lena Ashston from aboutmyarea has also contacted several people to donate raffle prizes NP is still networking in order to get more interested sponsors. NP was asked to contact Ella about the CD for the children's dancing Chris Mellor and Pam Porter agreed to talk to Kay at the shop on John Street corner to see if she was able to help out in any way.</p> <p style="text-align: right;">JD</p> <p style="text-align: right;">LW GW</p> <p style="text-align: right;">NP</p> <p style="text-align: right;">NP</p> <p style="text-align: right;">NP PP/CM</p>

	<p>Stalls : To date it has been agreed to have the following : W.I. = 2 stalls, bric a brac and cakes and jams Scouts Aboutmyarea = raffle and website promotion Chris Mellor = pen & ink drawings of the area Jan Cufflin = water and wine, a sort of lucky dip Whitwick Historical Society St Andrew's Church F.O.T if there are any plants left after P.I.P FOT/John Dickinson - a historical stall It was discussed whether we should have a name a teddy event. This will be discussed with Lena as it is her raffle prize. Nita will do a plan of the stalls so people know where they are going to go to. In the event of rain, the whole thing moves inside to the hall. Ray Neal said that he would contact the girls at Capellis hair salon about possibly utilising their skittles</p>	<p>NP RN</p>
	<p>Promotion: The local press are being informed about our event and Nita has done an interview with The Echo. FOT's webmaster is working on a leaflet, but it needs to have all the information on it. The FOT newsletter which mentions the event will be delivered in May. Banners are being supplied by Ella Roberts' husband. Insurance and licensing for the event has been sourced and paid for. Ray Neal is dealing with the business of t shirts and their printing It was discussed who should open the event, and it was agreed that Nita contact Squire De Lisle. If this comes to nothing, Ann Petty said her brother could dress up as Charles Booth, as he has done that before. David Taylor will be coming along, but not until 3pm as he has a prior appointment. Pam Porter said that she had talked to Pete Gough, and he was willing to be involved, and could be a master of ceremonies. Pam will talk to Pete and get him to come to the next meeting. Nita will do press releases to Coalville Times and Mercury Geoff Walker said that he would video the event, and then FOT could possibly sell DVDs of the event to interested parties. Geoff was thanked for volunteering to do this.</p>	<p>PP NP GW</p>
	<p>There was no other business. The meeting closed with the next meeting agreed for Thursday 10th May at 6.45pm at the Community Centre. This is because of the Oliver production.</p>	