

Minutes of events meeting held at Thringstone County Primary School, Tuesday 6th March 2007 to discuss Friends of Thringstone/County Primary School's summer event

	<p>1. Present: Nita Pearson, Ella Roberts, John Dickinson, Lena Ashton, Jim Wilkinson, Ray Neal, Geoff Walker, Dave Everett, Lorraine Whitehurst, Ann Petty, Sandie Newton, Tony Newton</p>
	<p>1a. Apologies: Janet Stevenson, Chris Mellor, Pam Porter, Bill Newton, Jan Cufflin</p>

2. Minutes of the last Meeting	
	.Taken as read. NP showed the group the village trail leaflet, and also explained that MJS is putting soundbites of the tapes onto the web, and that there is still a possibility of
3. Issues	
	<p>Entertainment arranged: Kevin from Silisosige – Punch and Judy. £50 to be paid by Ruby's Penny Royal Garland Dancers £80 Albert – Ice cream van all day Scouts – powerpoint presentation, in scout hut, and stall FOT stall with history displays and brochures with donations encouraged School country dancers – Phil Whitehurst to provide equipment for music. Ella will provide the CDs for this. ACTION: ER/PW History display in corridor and back room Scout displays in scout hut ACTION: NP to talk to scouts about them using their hut Walks leaflet stand to go with history stuff – John Dickinson is to man this with some help from Rowena Summers Thringstone County Primary are providing some children's mosaics which will also need to be displayed. Lorraine has a team of volunteers ready to provide catering, and the bar will be open.</p> <p>Rooms internally to be kept free in case of bad weather.</p> <p>Timetable: Clown 12,30 and 1.30 Penny Royal 2.30 and 3.30 School dancers 12 noon and 1pm ACTION: NP to confirm to participants</p>
	<p>Stalls arranged: Wi selling large cakes and jam Scouts</p>

	<p>Aboutmyarea – to run raffle and promote their website service Chris Mellor selling art work Jan Cufflin – bric a brac ACTION: Lorraine to provide tables for stand-holders if possible please</p>
	<p>Carpark to be closed off to traffic and needs to be manned. To be discussed at later stage Agreed that this needs an adult, as scouts and children get ignored and pushed aside. Car park needs to be clear because of health and safety issues, especially where Penny Royal are concerned, as they need a hard surface.</p>
	<p>Banners: 2 banners to be provided by Ella’s husband NP to email new logo to Ella, and she will email back some draft designs for banners. ACTION: NP</p>
3.	<p>Event management issues Event Insurance paid. Events Licence obtained Parking may be a problem. Lena Ashton and Ray Neal agreed to have a word with the Rose and Crown about the event, and about possible use of their car park. It was suggested that the Rose and Crown might want to get a bouncy castle in their garden to attract kids who were on the way to the event/leaving it. ACTION: LA and RN</p>
4.	<p>Promotion: Aboutmyarea website, Connect Coalville, Thringstone web page with Geoff, NWLDC web, country events guide on web, 106 FM event listing, countrylovers.co.uk, haking.com/villages, This is Leicestershire, FOT site – John Smith to deal, JS arranging entry on Leicestershire village site – ACTION JOHN SMITH Ella said that she is putting full details in the school’s newsletters and on their website. Lena said that she would put something on her site if we emailed her the logo. ACTION: NP Lena said that there is shortly going to be a website for Coalville, and that we should advertise on that. Address will be www.coalvilletowncentre.co.uk Nita said that she would email them details together with the logo. ACTION: NP</p>
5.	<p>Other entertainment/displays/sales Slide Show - John Dickinson is going to have a word with David White about his slide show, and possibly have that available. ACTION: JD Band - Possibly Pheramones, to be decided (group) Action: NP to liaise with Steve and Lorraine Animals - LA to find out about pets corner from existing contacts Action: LA Toys - Ann Petty said that her brother had some toys he could bring in to display. Ann thinks these need to be with the history display so that someone can keep an eye on them. ACTION: AP</p>

	<p>Balloons - Lorraine said that she knew someone who had a business with helium gas for balloons. Lena said that she knew someone that could possibly help with balloons. It was stressed that there is no free budget for the event, but both were asked to pursue these ideas and provide Nita with contact details to discuss further.</p> <p>ACTION: LW, LA, NP</p> <p>Dogs – Lynda Baugh has expressed an interest in bringing along her dogs. There were discussions about having a cart for the dogs to pull, but this was decided to be too risky from a health and safety issue unless Lynda has some insurance herself and is happy to do this.</p> <p>ACTION: NP to liaise with Lynda on this</p> <p>Mugs – Lynda Baugh has expressed an interest in providing mugs for sale. There was a lot of discussion about this, and whether it was worthwhile, but given that Lynda has a minimum order which could be prohibitive to the group, this is to be dropped</p> <p>ACTION: NP to liaise with Lynda on this</p>
6.	<p>Sponsorship</p> <p>Ken Beniston has been approached for sponsorship for the Penny Royal Garland dancers, but no reply yet received.</p> <p>Geoff Walker is going to talk to Smithards Bakery in Ashby to see if they will sponsor event/give Lorraine and the catering team free bread</p> <p>ACTION: GW</p> <p>Dave Everett to see if he can find some sponsors</p> <p>ACTION: DE</p> <p>Jim Wilkinson to have a word with Kay at the shop to see if she will sponsor and also about face painting provision</p> <p>ACTION: JW</p> <p>Lena is going to have a look for local businesses who may wish to provide raffle prizes for the day. Some of her contacts have really good prizes to give away. The money raised by the raffle would go to FOT.</p> <p>ACTION: LA</p> <p>If anybody else can think of potential sponsors, they are encouraged to contact them direct.</p> <p>NP has spoken to Sunil at the Post Office, but he is unable to help given the lack of trade there and the possible closure of the post office anyway.</p>

7. Other issues

Display items - Ella showed the group punishment books, log books, registers, governor minute books and admission registers, some of which go back to 1899. These are fascinating, and it was agreed that Ella log these, and then they be split between the school and the community centre

John Dickinson is to try to source some display cabinets so that these can be displayed but kept safe

ACTION: JD

Invitations - Ella is going to have a look round for a copy of the invitation to the opening of the school 40 years ago so that this can be put on display

ACTION: ER

Other display items - Geoff Walker said that he might have some historical artifacts to bring to the display.

ACTION: GW

Photographs - Ella said that she had received an email from someone asking about the photographs used in the calendar for the church a few years back. Geoff Walker said that he might still have that on computer, and would report back to the group on the photographs available for the display.

ACTION: GW

Promotion immediately before the event - FOT will be having a stand at the Gracedieu Event on 23rd June. Sandie said she would man this stand, and have walks leaflets and promotional things ready to hand out.

A similar promotional opportunity exists with the Picnic in the Parks event at Coalville on 17th June.

Tee shirts were discussed. Lena suggested she might be able to help with this, and Ray Neal said he might also. Nita agreed to email Ray and Lena the new logo and asked them to get costings for 25 t shirts, mixed sizes.

ACTION: LA AND RN

Next meeting to be held on Tuesday 17th April 2007 at Thringstone Community Centre for 6.45pm start.

Meeting closed at 8.20pm and Ella was thanked for the use of the staff room at the school, and for bringing along the minute books etc.